

## HANKELow PARISH COUNCIL CALENDAR – 2018-2019

Meetings are held bi-monthly (May, July, September, November, January and March) and are generally held on the first Monday in the month. Meetings are held in the Community Room, Hankelow Methodist Church at 7.30 pm.

Members of the public are entitled to attend meetings and can address Members of the Parish Council prior to the start of each meeting.

Agendas are published on the website and on the Parish Council notice-boards at least three clear days before each meeting.

| Date                    | Notes   |
|-------------------------|---|
| 1 May 2018              | This is the date of both the Annual Parish Meeting and the Annual Meeting of the Parish Council |
| 2 July                  |   |
| 3 September             |   |
| 5 November              | First draft of the budget for 2019-2020 to be considered.                                       |
| 7 January 2019          | The Parish Council will agree its budget for the year 2019-2020.                                |
| 4 March 2019            |   |
| 7 May 2018<br>(Tuesday) | This is the date of both the Annual Parish Meeting And the Annual Meeting of the Parish Council |

The **Annual Parish Meeting** is held on the same evening as the Annual Meeting of the Parish Council. These are two separate and distinct meetings but are held for convenience on the same evening.

The Parish Meeting comprises local government electors registered for the parish. If present, the Parish Council Chairman must chair the Parish Meeting. In her absence, the Vice-Chairman must preside if he is present; otherwise the meeting must elect its own chairman from those present.

A Parish Meeting may discuss parish affairs, and resolutions may be passed which the Parish Council is obliged to consider at its next meeting, but not necessarily accept.

The Parish Meeting must assemble annually between 1 March and 1 June. Proceedings must not begin before 6 pm. Decisions are taken by a majority of those present and voting.

At the Annual Parish Council Meeting, the Chairman and Vice-Chairman are elected. Committees are appointed (if required), appointments to outside bodies are made. The Parish Council also considers other routine agenda items.

Website: [http://www.hankelow.info/parish\\_council.html](http://www.hankelow.info/parish_council.html)

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