

**MINUTES OF THE ANNUAL MEETING OF HANKELOW PARISH COUNCIL  
HELD IN HANKELOW METHODIST CHAPEL SCHOOLROOM, HANKELOW  
ON 13 MAY 2013**

**PRESENT:** Councillor G Foster Chairman  
Councillor G Cope Vice-Chairman  
Councillors C Ainley, I Jones and A Lee

**1 ELECTION OF CHAIRMAN**

**RESOLVED:** That Councillor G Foster be elected Chairman of the Parish Council to serve until the next Annual Meeting of the Parish Council.

(Note: Councillor Foster signed a Declaration of Acceptance of Office.)

**2 ELECTION OF VICE-CHAIRMAN**

**RESOLVED:** That Councillor G Cope be elected Vice-Chairman of the Parish Council to serve until the next Annual Meeting of the Parish Council.

(Note: Councillor Cope signed a Declaration of Acceptance of Office.)

**3 DECLARATIONS OF INTEREST**

Members were invited to declare any non-pecuniary or disclosable pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and, in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

No declarations were made.

**4 MINUTES – 4 MARCH 2013**

**RESOLVED:** That the Minutes of the Meeting held on 4 March 2013 be approved as a correct record.

**5 MINUTES - ANNUAL PARISH COUNCIL MEETING HELD ON 14 MAY 2012**

The Minutes of the previous annual meeting held on 14 May 2012 were received and noted.

**6 MATTERS ARISING**

**6.1 Update on Road Sign “Old School Lane”**

It was reported that Cheshire East Council had ordered the new sign (Old School Lane). It was expected to be available in the near future but the Officer had been unable to give an indication of the date of installation.

**7 FINANCIAL MATTERS**

**7.1 End-of-Year Accounts – 2012-2013**

The Parish Council was asked to approve the accounts for the financial year 1 April 2012 – 31 March 2013.

The following documents were submitted:

- Annual Return (Sections 1 and 2)
- Balance sheet to 31 March 2013
- Assets List

The Parish Council was asked to review the assets list and make amendments as appropriate. The valuation placed on last year's annual return was £11,250. The current schedule, taking account of the new interactive vehicle speed signs, amounted to £17,430. For this reason the assets box on the annual return had not yet been completed.

Amendments to the Assets schedule were made at the meeting, and the total revised value was £24,530.

**RESOLVED:** (a) That the accounts for 1 April 2012-31 March 2013 be approved for auditing purposes; and

(b) That the Assets List, as amended at the meeting, be approved.

## 7.2 Authorisation of Payments

**RESOLVED:** That the following payments be approved:

£65.10	Cheshire Association of Local Councils – annual affiliation fee
£140.00	The Food Store - duck feed – annual fee
£65.00	HM Revenue & Customs – tax on the Clerk's salary for the first quarter of the new tax year.
£105.00	Mrs C M Jones. Reimbursement for payment of £40 to Hibberts LLP (Registration of the Village Green) and £65.00 for an underpayment of tax in the tax year 2012-2013.
£210.00	Hankelow Methodist Chapel – fee for 2012-2013

(Note: Although included on the agenda for approval, the Chairman declined to accept the £100.00 Chairman's allowance which was payable under S.15(5) of the Local Government Act 1972.)

## 8 ANNUAL REPORT

The Annual Report for the period 2012-2013 was received. The report outlined the activities of the Parish Council during the last year.

## 9 SPEED WATCH

The Parish Council was invited to consider the use of the data downloaded from the new Mini 300 speed control signs. None of the data contained information which could identify individuals and there was, therefore, no reason to withhold the information.

**RESOLVED:** That the information be made available upon request to Councillor Ainley.

## 10 APPOINTMENT TO OUTSIDE BODIES

The Parish Council appointed Members to the following outside bodies.

• Audlem Burial Board	Councillor G Foster
• Cheshire Association of Local Councils	Councillor G Foster
• Police Cluster meetings	Councillor C Ainley
• Nantwich Local Area Partnership	Councillor C Ainley
• Audlem Village Hall Committee	no nomination

## 11 CALENDAR OF MEETINGS – 2013-2014

**RESOLVED:** That the calendar of meetings for 2013-2014 be approved, as follows:

1 July	6 January 2014	Budget Meeting
2 September	3 March	
4 November	12 May	Annual Meetings

**12 CHESHIRE COMMUNITY ACTION – COMMUNITY PRIDE COMPETITION**

There were no matters to be considered under this item.

**13 PLANNING – THE LOCAL PLAN**

Cheshire East Council was conducting the next consultation stage of the Local Plan. A document entitled “Possible Additional Sites Proposed by Developer and Land Interests” had been issued. The consultation was to be carried out between 3 and 30 May 2013.

**RESOLVED:** That no comments be made on the document “Possible Additional Sites Proposed by Developer and Land Interests”.

**14 BOROUGH COUNCILLOR’S REPORT**

Borough Councillor Rachel Bailey was not in attendance on this occasion owing to a prior commitment.

**15 CORRESPONDENCE**

The Clerk reported receipt of the following items of correspondence:

Cheshire East Council

- BBC Children-in-Need – Committee volunteers wanted
- Frequently-Asked-Questions – pot-holes

Cheshire Association of Local Councils

- NALC Update on Parish Council borrowing

**16 SHARED INFORMATION**

Parish Councillors were invited to share information or to request the inclusion of items on the next agenda.

The Clerk was asked to follow-up the issue regarding blocked drains (as reported to the March meeting).

**17 DATE OF NEXT MEETING**

- Extra-ordinary meeting: 11 June 2013 (as agreed at the Parish Meeting held earlier in the evening)
- Ordinary meeting: 1 July 2013

**18 INSURANCE REVIEW**

The Parish Council’s insurance premium was due for renewal on 1 June 2013. The Clerk had carried out an insurance review and submitted a report giving details of three quotations (including the current provider).

Following consideration of the quotations, it was -

**RESOLVED:** (a) That the quotation submitted by Came and Company (on behalf of Aviva Insurance) in the sum of £265.00 for the period 1 June 2013 to 31 May 2014 be accepted as being the lowest; and

(b) That the Clerk ensure that the vehicle-speed indicating device had been included on the insurance schedule.

.....Chairman