

# HANKELow PARISH COUNCIL

www.hankelow.eu

Carol Jones  
Clerk

Tel: 01270 812065  
e-mail: carol.jones@ceparishclerk.co.uk

Parish Councillors are summoned to a meeting of the Parish Council

**DATE:** MONDAY 4 NOVEMBER 2013

**TIME:** 7.30 PM

**VENUE:** SCHOOL ROOM, HANKELow METHODIST CHAPEL



Signed: \_\_\_\_\_

Date of Issue: 30 October 2013

**Note:** Prior to the start of the meeting, members of the public will be able to address the Parish Council.

## A G E N D A

**1 APOLOGIES FOR ABSENCE**

**2 DECLARATIONS OF INTEREST**

Members to declare any non-pecuniary or disclosable pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

**3 MINUTES**

To approve as a correct record the Minutes of the Meeting held on 2 September 2013.

**4 MATTERS ARISING (not detailed elsewhere on the agenda)**

To consider any matters arising from the Minutes of the previous meeting.

To: Councillors G Foster (Chairman), C Ainley, G Cope, I Jones and A Lee

Copy: Borough Councillor R A Bailey

**5 HOUSING SURVEY**

To report on the outcome of the recent survey and to take any action considered appropriate.

Flowing from the results, Members might wish to reconsider the issue of –

- Preparation of a Village Design Statement
- How and if the Parish Council could work with CEC Spatial Planning Team on the development of a plan for Hankelow which would inform the final Local Plan.

**6 NEIGHBOURHOOD PLAN**

To report that preparation of a Neighbourhood Plan which is being led by Audlem Parish Council, has been put on hold for the time being whilst the Parish Council fights against proposals by a number of housing developers. This matter is scheduled for discussion at the Parish Council meeting which is also being held on 4 November.

**7 PLANNING**

There are no planning applications for consideration.

**8 COMMUNITY RIGHT TO BID – HANKELOW METHODIST CHURCH**

At the previous meeting, the issue of registering Hankelow Methodist Church, under the Community “Right to Bid” scheme, was discussed. The Clerk was asked to enquire into ownership of the church; this is the first step in the process.

The church is owned by the Cheshire South Circuit. The Clerk has written to the appropriate Minister (at his home address) requesting the registered address, which is a requirement to enable it to be registered. A reply is awaited.

**9 SAFETY OF TREE ON VILLAGE GREEN**

At the previous meeting, brief reference was made to the stability of one of the trees on the village green and whether any action should be taken.

**10 SPEED WATCH**

To update the Parish Council on recent speed watch activity.

**11 FINANCIAL MATTERS**

**11.1 Receipts and Payments Statement for the period to 31 August 2013  
Budget Monitoring – Position at 31 August 2013**

To receive a Receipts and Payments Statement for the period to 31 August 2013. It would be appropriate to present a more up-to-date statement but bank statements to 30 September are not yet available. ~

Also enclosed is a budget monitoring statement showing the position at 31 August 2013. ~

**11.2 External Audit – Report of BDO LLP**

The external audit has been completed. A copy of Page 4 of the Annual Return is enclosed. There are no matters to report arising out of the audit. ~

**11.3 Authorisation of Payments**

£65.00 HM Revenue and Customs (Tax on the Clerk’s salary for the second quarter)

#### **11.4 Budget 2014-2014**

Cheshire East Council has notified town and parish councils that the date by which precept requests must be made is 17 January 2014.

#### **12 CHESHIRE COMMUNITY AWARDS**

To receive a list of the awards made by Cheshire Community Action. Councillor Ian Jones (together with village representatives) attended the Awards Evening held on 10 October 2013. A copy of the judges' comments in respect of Hankelow is also enclosed. ~

To assist in the process for 2014, Cheshire Community Action has requested that the decision to enter be made in January if possible, when the entry forms are issued.

#### **13 OUTSIDE BODIES**

**13.1** Members appointed to outside bodies to report on recent activities.

**13.2** To appoint a Member to the Audlem Village Hall Committee.

Under separate cover, the Clerk notified Members of an invitation for a representative from the Parish Council to attend a meeting to be held on 24 October at Audlem Public Hall.

The Parish Council is now invited to make a formal appointment of a representative to the Management Committee of Audlem Public Hall.

#### **14 BOROUGH COUNCILLOR'S REPORT**

Borough Councillor Rachel Bailey to report on Cheshire East Council matters of interest and to update the Parish Council in respect of any outstanding matters.

#### **15 CORRESPONDENCE**

The Clerk to report receipt of correspondence received since the last meeting.

##### Cheshire East Council

- Social isolation events – 8 November (Nantwich) and 15 November (Macclesfield)
- Cheshire East Highways Nantwich LAP reports
- Community Transport Workshop – 14 November 2013 - Congleton
- Elected Member Satisfaction Survey 2013 – Cheshire East Highways  
It is two years since the highways contract was awarded to Ringway Jacobs. An investment programme of £25m has been commenced to improve the road network and address the backlog of maintenance needs across the borough.  
A survey was issued by CEC Highways with a request that this be completed by 1 November 2013. The purpose of the survey was to gauge if the service delivered is satisfactory.
- Partnership Newsletter: Articles requested by 17 December  
Items requested -
  - Stories on projects which have either been completed in partnership, require partnership input or maybe need help with funding
  - Consultations which parish councils wish to share with a wider audience
  - Events and conferences to be promoted.
  - Posters for download in the 'For your notice board section'
  - Anything else which the parish council wishes to share with the partnership

Cheshire Association of Local Councils

- October newsletter

CVS Cheshire East

- AstraZeneca is working with CVS to distribute toys and gifts to families in need across Cheshire East this Christmas. It is expected that 1600 gifts will be donated and organisations are invited to apply for the gifts which must be collected from Crewe on Thursday, 19 December between 12 noon and 4 pm.
- October e-bulletin
- Training and events update October

**16 SHARED INFORMATION**

Parish Councillors are invited to share information or to request the inclusion of items on the next agenda.

Note: Decisions cannot be taken under this item.

**17 DATE OF NEXT MEETING**

**6 January 2014**

## Notes

### 1) Members of the Public

The Parish Council welcomes and encourages members of the public to attend its meetings. You are requested to enter and leave quietly and to remain quiet during the meeting. Mobile phones and pagers should be switched off, and no food or drink should be brought into the meeting.

Members of the public are not able to participate in meetings but are able to ask questions or make a statement, prior to the start of the meeting. In addition, if you feel there is a matter which should be brought to the attention of the Parish Council you may contact the Clerk, the Chairman, or any member of the Parish Council, and arrangements can be made to place the item on the agenda for the next meeting, if appropriate.

On occasions, members of the press and public will be excluded from the meetings when the business to be transacted is of a confidential nature; for example, dealing with individual people, staffing matters, contracts and financial affairs of other parties.

### 2) Parish Councillors

#### A) Notice of items

The Parish Council cannot lawfully decide any matter which has not been specifically included on the agenda, and there is case law to this effect (*Longfield Parish Council v Wright (1918) 88 LJ Ch 119*).

B) Planning Grounds The grounds on which observations can be made on planning applications are as follows –

- |   |  |    |   |
|---|--|----|---|
| 1 | Development Plan in all its aspects  | 8  | Appropriateness of use taking account of local area |
| 2 | Government legislation and guidance (PPG)  | 9  | Effect on highway safety and parking                |
| 3 | Siting   | 10 | Landscape   |
| 4 | Design   | 11 | Listed buildings                                    |
| 5 | External appearance  | 12 | Conservation areas                                  |
| 6 | Compatibility with street-scene  | 13 | Land  |
| 7 | Development effect on neighbouring properties, contamination amenities and privacy | 14 | Flooding  |

#### Non-Relevant Matters

- |   |   |   |   |
|---|---|---|---|
| 1 | Matters controlled by other legislation | 6 | Business competition                    |
| 2 | Effects on private rights               | 7 | Personal circumstances – health/finance |
| 3 | Provisions in covenants/deeds           | 8 | Ownership                               |
| 4 | Effect on property values               | 9 | Moral issues                            |
| 5 | Private opinions                        |   |   |

Note: If the Parish Council agrees, in principle, with an application, but not in all aspects, suggestions for “development conditions” can be made, in line with relevant factors.