

# HANKELow PARISH COUNCIL

Carol Jones  
Clerk

Tel: 01270 812065  
e-mail: carol.jones57@outlook.com

**Parish Councillors are summoned to a  
MEETING OF THE PARISH COUNCIL**

**DATE: MONDAY, 6 NOVEMBER 2017**  
**TIME: 7.30 pm**  
**NOTE VENUE: HANKELow METHODIST CHAPEL  
HANKELow**



Signed

Date: 30 October 2017

To: Members of the Parish Council  
(G Foster (Chairman), G Cope (Vice-Chairman), C Ainley, I Jones and A Lee)

cc: Cheshire East Ward Councillor Rachel Bailey

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING**

Members of the public are encouraged to print off their own copies of the agenda from the village website ([http://www.hankelow.info/parish\\_council.html](http://www.hankelow.info/parish_council.html)). If paper copies of the agenda and/or any associated reports are required, please contact the Clerk who will arrange for copies to be made available at the meeting.

# AGENDA

## 1 APOLOGIES FOR ABSENCE

## 2 DECLARATIONS OF INTEREST

Members to declare any non-pecuniary or disclosable pecuniary interest (DPI) which they have in any item of business on the agenda, the nature of that interest, and in respect of DPIs to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

## 3 MINUTES

To approve as correct records, the Minutes of the meetings held on 4 September 2017 and the Extra-ordinary meeting held on 9 October 2017.

## 4 NEIGHBOURHOOD PLANNING

4.1 To receive an update from the Neighbourhood Plan Steering Group.

### 4.2 Call for Sites

The Steering Group has now reached the stage of 'calling for sites'. As part of the Group's work to assess future development needs, the Group is calling upon landowners and agents for expressions of interest in applying for future planning permission.

This is an informal opportunity for land-owners and developers to propose sites within the parish of Hankelow. The site suggestions will inform the preparation of the Neighbourhood Plan.

### 4.3 Printing of Draft Policies

The Parish Council is invited to consider seeking quotations for the printing of the Neighbourhood Plan policies for consultation purposes. The following information will be required to enable quotations to be sought:

- Weight of paper – 80 gsm is normal printing weight
- Colour or black and white.
- How many pages in total.
- Number of copies required.
- Method of securing: saddle-stitching or stapling.

### 4.4 Banner to advertise locally

The Clerk has sourced an on-line company (Easierprint) which prints PVC banners. For one which is (h) 1000 x (w) 3000mm, single-sided, 540 gsm, PVC finishing, hem and eyelets, would be approximately £50 plus VAT.

There would be no requirement to seek other quotations as the level is below £500. The Parish Council would, however, need to assure itself that this was value for money.

### 4.5 Grant Application

The Parish Council is invited to consider making an application for a grant to complete the Neighbourhood Plan process. A copy of the guidance from *Locality* was issued to Members on 21 October 2017.

## 5 FINANCIAL MATTERS

### 5.1 Authorisation of Payments

The Parish Council is asked to authorise the following payment:

£74.60 Mrs C M Jones – reimbursement for tax paid to HMRC to avoid late payment penalties.

### 5.2 Budget – 2018-2019

The Parish Council is invited to give initial consideration to its draft budget for 2018-2019.

Documents enclosed comprise:

- Clerk's covering report
- Budget monitoring showing the position at 30 September 2017
- Draft budget for 2018-2019.

## 6 PLANNING

There are no planning applications for comment.

## 7 THE WHITE LION PUBLIC HOUSE ACTION THE WHITE LION – EXPRESSION OF INTEREST

(Item requested by Councillor A Lee)

The Parish Council is invited to consider the next steps in respect of submitting an expression of interest in purchasing The White Lion.

## 8 DEFIBRILLATOR

A defibrillator has been donated to the Parish Council and is in the possession of a parish councillor.

Members are invited to consider an appropriate location for the equipment and the purchase of a temperature-controlled cabinet to ensure that it can be placed outside and accessible to all 24 hours a day, 365 days a year.

In due course, North-West Ambulance Service will need to be informed of its location so that in the event of someone in Hankelow calling 999, they can be directed to the defibrillator.

For information:

Defibrillation is a crucial stage in a sequence of events needed for the victims of sudden cardiac arrest (SCA). SCA occurs because the electrical rhythm which controls the heart is replaced by a chaotic disorganised electrical rhythm called ventricular fibrillation (VF). The quicker that VF can be treated by defibrillation, the greater the chance of recovery. Every second counts! Many such victims can be saved if persons nearby recognise what has happened, summon the Ambulance Service, perform basic cardiopulmonary resuscitation (CPR) and use the automated external defibrillator (AED) to provide a high energy electric shock to restore the heart's normal rhythm.

It should be noted that the equipment is voice-prompted, and it is not possible to deliver an electric shock accidentally. If it is not appropriate to shock, the equipment will not deliver a charge.

The first step in the event of any cardiac emergency is to phone 999. The Ambulance Service will immediately be aware that there is a defibrillator in the parish and will inform the caller of its location. The second step is to provide basic CPR (ie chest compressions alternated with rescue breaths) to keep the victim alive until the third stage (defibrillation) can be performed.

It will not always be possible to use an AED in emergency situations; for example, if you are on your own when faced with such an incident, you will not be able to collect the AED and will be limited to phoning 999 and performing CPR until an ambulance arrives. In circumstances where there are two or more persons available, one can remain with the patient and the other can collect the AED.

**9 INVITATION TO AUDLEM ANNEXE OPENING**

To report that parish councillors are invited to the official opening of Audlem Public Hall Annexe.

**10 SHARED INFORMATION**

Parish Councillors are invited to share information which was not available at the time of publication of the agenda.

This is also an opportunity for **Councillor Rachel Bailey, the Ward Councillor**, to report on Cheshire East Council matters of interest; and for Parish Councillors who are appointed as representatives on outside bodies to report on any recent meetings.

Decisions cannot be taken under this item.

**11 DATE OF NEXT MEETING**

**2 January 2018 (Tuesday)**