

Email trail regarding representation on ADCA Committee

From:kathleen.fedouloff@adca.org.uk

To:Pcottrell

Fri, 27 Oct at 12:00

Dear Paula

Thank you for your email of 26 October. I note that the next Hankelow Parish Council meeting is on 6 November.

The ADCA Committee meeting originally scheduled for Friday 3 November has been postponed to **Friday 10 November**.

We hope that a representative from Hankelow will be able to attend this later date.

Regards
Kathleen

From:kathleen.fedouloff@adca.org.uk

To:Pcottrell

Wed, 18 Oct at 17:39

Dear Paula

Thank you for your response, which was referred to the ADCA Committee on 1 September.

The Parish Council asked for further information about the role, and whether a representative needs to be a Councillor.

The Committee responded as follows:

The representative's role is

1. to keep the Parish Council aware of ADCA's activities, and abreast of what is available
2. to be a 'voice for the community', as they will know when their Council can be of help
3. to put forward (with permission) details of potential members/volunteers for ADCA

The Committee agreed that the representative does not need to be a councillor.

The next ADCA Committee Meeting is on **Friday 3 November** at 12:30pm in Audlem Public Hall Annexe.

I attach the draft Agenda, and hope that we may see a representative from Hankelow.

Regards

Kathleen

ADCA Committee Meeting

Friday 3 November 2023
at 12:30pm in Audlem Public Hall Annexe, Youth Room

AGENDA

1. Apologies
2. Minutes of 1 September 2023 – attached
3. Matters arising – list attached 12:45
4. Staffing and Services– RM/TH 13:00
Admin officer; Friday Club; Catering
Items from Team Meeting for info/decision and case updates
5. Safeguarding update
6. Training – TH/RM
7. Database – JT/RM/GNC 13:45
Progress report
8. Finances – GNC 14:00
9. Grants – RM 14:10
a. ???? ; b Other grant news
10. ADCA policy updates (*circulated to Trustees*) 14:20
Safeguarding Policy; Appeals & Complaints Policy
11. Fundraising 14:30
12. Charity Commission updates – KF 14:40
13. Public Hall update 14:50
14. AOB
15. Date of next meeting